



COMMISSION REGULAR MEETING **REVISED** AGENDA

October 22, 2019

Note: omitted slides added for item 6b on 10/21

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. **EXECUTIVE DIRECTOR'S REPORT**
5. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*
6. **UNANIMOUS CONSENT CALENDAR** (*consent calendar items are adopted by one motion without discussion*)
 - 6a. Approval of the minutes of the regular meeting of September 10, 2019. **(no enclosure)**
 - 6b. Authorization for the Executive Director to (1) reimburse Airport Dining and Retail tenants Seattle Air Ventures, JV (not to exceed \$10,000); Airport Concessions, LLC (not to exceed \$212,000); Bambuza Sea-Tac Ventures (not to exceed \$61,000); SSP America, LLC (not to exceed \$170,000); Sub Pop Records (not to exceed \$143,000); and Planeware LLC (not to exceed \$200,000) for costs incurred in the design of Lease Group 3 and 4 units which designs are no longer suitable due to required changes to or relocation of the tenant's lease premises; and (2) for the Executive Director to prepare and execute lease amendments with each of these tenants, respectively, to memorialize payment of the proposed reimbursement, required modification or relocation of their lease premises and, as applicable, extension of construction build-out and lease expiration dates. **(memo and presentation enclosed)**
 - 6c. Authorization for the Executive Director to authorize design and preparation of construction documents for the 2021-2025 Airfield Pavement and Supporting Infrastructure Replacement Projects at the Seattle-Tacoma International Airport in the amount of \$16,000,000 and approve the use of a project labor agreement for each year's construction contract. The use of a PLA will be subject to approval by the Federal Aviation Administration for work receiving federal funding. (CIP #C800930) **(memo and presentation enclosed)**
 - 6d. Adoption of Resolution No. 3762: A Resolution of the Port Commission of the Port of Seattle declaring surplus and no longer needed for port district purposes approximately 417,963 square feet (9.6 acres) of Port-owned real property located in the City of SeaTac, King County; and further authorizing the Executive Director, or his designee, to finalize negotiation, prepare and execute all necessary documents to transfer said real property to WSDOT for use in construction of the State of Washington's future SR 509 and the proposed south access to Seattle-Tacoma International Airport. **(memo, presentation, and draft resolution enclosed)**
 - 6e. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and Teamsters Local 117 representing Rental Car Facility Bus Drivers in our Aviation Landside Operations Department, covering the period from March 15, 2019, through March 14, 2023. **(memo and redline enclosed)**
 - 6f. *[Removed from agenda prior to publication]*
 - 6g. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, representing Police Specialists at the Police Department covering the period from July 1, 2018, through June 30, 2021. **(memo and collective bargaining agreement enclosed)**
 - 6h. Authorization for the Executive Director to execute the Fourth Amendment to the Cruise Facility Lease Agreement with Cruise Terminals of America for Smith Cove Cruise Terminal at Terminal 91 substantially as described in this agenda memorandum. The amended and restated lease would continue the current agreement for two years with two additional one-year extension options at the port's discretion. **(memo and draft lease amendment enclosed)**

6. UNANIMOUS CONSENT CALENDAR *(continued)*

- 6i. Authorization for the Executive Director to: (1) approve an increase to the funding of design, construction, and permitting of the Port of Seattle Fire Station HVAC Upgrades project in the amount of \$55,000 for a total of \$350,000; and (2) resume the work to complete upgrades to the Fire Station heating system under a Small Works contract, presently in progress, and as early as practicable prior to the onset of lower seasonal temperatures. (CIP #C800100) ([memo enclosed](#))
- 6j. Authorization for the Executive Director to advertise and execute a major works construction contract for the first phase of the Parking Garage Elevator Modernization project at Seattle-Tacoma International Airport in the amount of \$2,155,000 of a total estimated project cost of \$23,276,000. (CIP #C800789) ([memo and presentation enclosed](#))
- 6k. Authorization for the Executive Director to execute a contract amendment with VIP Hospitality, Inc., to support international passenger and baggage processing by increasing the contract amount by \$3,337,000 for a total contract value of \$17,420,000 and by extending the term of services for an additional year through December 31, 2020. ([memo enclosed](#))
- 6l. Authorization (1) for the Executive Director to execute one contract with Ross & Baruzzini to support and implement airport security and emergency preparedness recommendations as needed for an amount not to exceed \$400,000 during a contract ordering period not to exceed three years and (2) that Commission exercise its authority under RCW 53.19.020(5) to waive the competitive solicitation process for a personal services agreement on the basis that it is not appropriate or cost-effective. No funding request is associated with this request. ([memo enclosed](#))
- 6m. Authorization for the Executive Director to execute a contract for a Recruiting and Applicant Management System. The contract will be executed for up to a ten-year period and an estimated value of \$1,150,000. ([abbreviated memo enclosed](#))

7. SPECIAL ORDERS

- 7a. Accessibility Improvements at Seattle-Tacoma International Airport ([memo and presentation enclosed](#))

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. *[Removed from agenda prior to publication]*

- 8b. Motion 2019-11: A Motion of the Port of Seattle Commission opposing Initiative 976, a ballot proposition that would significantly hamper the ability of the State of Washington and local government entities from adequately funding transportation infrastructure.

The title of Initiative 976: Initiative Measure No. 976 concerns motor vehicle taxes and fees. This measure would repeal, reduce, or remove authority to impose certain vehicle taxes and fees; limit annual motor-vehicle-license fees to \$30, except voter-approved charges; and base vehicle taxes on Kelley Blue Book value. ([draft motion and full text of Initiative 976 enclosed](#))

Motion for Adoption

PUBLIC HEARING

Vote on Adoption

- 8c. Motion 2019-12: A Motion of the Port of Seattle Commission supporting Initiative 1000, through endorsement for the approval of Referendum 88, an initiative to the Legislature which was passed in April 2019 and which supports the Port's goals of increased utilization of small businesses, including disadvantaged, minority-owned, and women-owned businesses.

The title of Referendum 88: The legislature passed Initiative Measure No. 1000 concerning affirmative action and remedying discrimination, and voters have filed a sufficient referendum petition on this act. Initiative 1000 would allow the state to remedy discrimination for certain groups and to implement affirmative action, without the use of quotas or preferential treatment (as defined), in public education, employment, and contracting. Should Initiative 1000 be Approved [] Rejected [] ([draft motion and full text of Referendum 88 enclosed](#))

Motion for Adoption

PUBLIC HEARING

Vote on Adoption

8. AUTHORIZATIONS and FINAL ACTIONS *(continued)*

- 8d. Authorization for the Executive Director to (1) advertise and execute a consultant contract to prepare design and construction bid documents for the relocation of Checkpoint 1 at Seattle-Tacoma International Airport, (2) use Port crews for design support and enabling construction activities, and (3) purchase owner-supplied security screening equipment, all of which in an amount not to exceed \$10,000,000 of a total estimated project cost between \$30 million and \$40 million. (CIP #C801093) ([memo](#) and [presentation](#) enclosed)
- 8e. Authorization for the Executive Director to (1) advertise and award a construction contract for Phase 1 of the North Terminals Utilities Upgrade project at Seattle-Tacoma International Airport; (2) employ a project labor agreement. The amount of this request is \$12,064,000. The total estimated Phase 1 and Phase 2 project cost is \$40,000,000. (CIP #C800717) ([memo](#) and [presentation](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Financial Policy Update Recommendations. ([memo](#) and [presentation](#) enclosed)
- 9b. 2020 Operating Division Preliminary CIP Briefing. ([memo](#) and [presentation](#) enclosed)
- 9c. Briefing on the Tax Levy and Draft Plan of Finance for 2020-2024. ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT