



COMMISSION REGULAR MEETING AGENDA

March 10, 2020

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. EXECUTIVE DIRECTOR'S REPORT

5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

PLEASE NOTE: TO REDUCE RISK OF EXPOSURE for the public to COVID-19 (coronavirus), the port will provide enhanced options for public comment for this meeting. While in-person, verbal comments will still be accepted during the regular order of business, those wishing to provide public comment will also have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org prior to 9:00 a.m. PT on Tuesday, March 10 will be read aloud during the meeting by port staff, within a two-minute time limit.

2) Deliver public comment via teleconference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, March 10. You will then be provided with a phone number and instructions.

For additional information, contact commission-public-records@portseattle.org.

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the special meeting of January 7, 2020 (**no enclosure**)

6b. Approval of the Claims and Obligations for the period February 1, 2020, through February 29, 2020, including accounts payable check nos. 934236-934686 in the amount of \$4,963,674.53; accounts payable ACH nos. 024295-024978 in the amount of \$85,506,187.09; accounts payable wire transfer nos. 015310-015330 in the amount of \$12,013,895.65, payroll check nos. 195717-195861 in the amount of \$210,828.71; and payroll ACH nos. 953600-957997 in the amount of \$11,647,432.63 for a fund total of \$114,342,018.61. (**memo enclosed**)

6c. Authorization for the Executive Director to execute a contract with Baggage Airline Guest Services, Inc. to provide cruise passengers Onboard Airline Check-in and Airline Baggage handling, screening, and storage services for participating carriers at Seattle-Tacoma International Airport at an estimated cost of \$4,100,000 for the 2020, 2021, and 2022 cruise seasons. (**memo enclosed**)

6d. Authorization for the Executive Director to advertise and execute two additional major works construction contracts for the Passenger Loading Bridge Renewal and Replacement Phase 2 Project at Seattle-Tacoma International Airport in addition to the one major works construction contract previously authorized for this project. There is no funding associated with this request. (CIP #C800793) (**abbreviated memo and September memo enclosed**)

6e. Ratification of action already taken to use port crews to purchase and install new electric vehicle charging stations at Shilshole Bay Marina and perform related electrical infrastructure upgrades in an amount not to exceed \$440,000. (**memo and presentation enclosed**)

7. SPECIAL ORDERS

7a. Neighbors Advisory Committee Annual Report for 2018/2019 (**memo and report enclosed**)

7b. Real Estate Strategic Plan Update (**memo and presentation enclosed**)

7c. *[See below]*

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Authorization for the Executive Director to (1) award and execute a contract for a Biometric Air Exit system for up to 30 international boarding gates at Seattle-Tacoma International Airport; and (2) implement Executive policies for regulating the use of biometric air exit systems at Port facilities. Contract authorization includes (1) procuring hardware, software, vendor implementation services, and recurring maintenance fees for up to ten years; and (2) using port staff for construction and implementation; Total project cost for authorization of \$5,715,000 is comprised of project costs of \$2,715,000 and recurring maintenance costs for up to ten years estimated at \$3,000,000 budgeted in annual operating budgets. (CIP #C801150) ([memo](#), [presentation](#), and [draft policy recommendations enclosed](#))
- 8b. Motion 2020-05 a Motion of the Port of Seattle Commission supporting the recommendations in “A Changing Tide” that align with the Port’s Century Agenda goal to use our influence as an institution to promote workforce development. ([draft motion enclosed](#))
- 8c. Authorization for the Executive Director to increase the North Satellite Modernization Project budget by \$40,000,000 (\$32 million capital and \$8 million expense) for a total project authorization of \$712,125,232. (CIP# C800544) ([memo](#) and [presentation enclosed](#))

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. Briefing on the C1 Building Expansion at Seattle-Tacoma International Airport (CIP# C800845) ([memo](#) and [presentation enclosed](#))
- 9b. 2019 Financial Performance Briefing ([memo](#), [presentation](#), and [report enclosed](#))

7. SPECIAL ORDERS (continued)

- 7c. Adoption of Resolution 3772: a resolution of the Port of Seattle Commission amending Resolution Nos. 3761, 3742, 3744, and 3754, regarding bylaws governing the organization and transaction of business of the Port of Seattle Commission. ([memo](#), [draft resolution](#), [presentation](#), [bylaws redline](#), and [bylaws provisions relating to committees enclosed](#))

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**