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COMMISSION

AGENDA MEMORANDUM Item No. 8c

ACTION ITEM Date of Meeting September 26, 2023

DATE: September 13, 2023

TO: Stephen P. Metruck, Executive Director

FROM: Karin Zaugg Black, International Business Protocol Liaison

LeeAnne Schirato, Commission Deputy Chief of Staff

Aaron Pritchard, Commission Chief of Staff

SUBJECT: Approval of Commission International Travel – Second Quarter, Third and Fourth Quarter 2023 Requests.

ACTION REQUESTED

Commission approval of international travel requests for known travel in the second, third, and fourth quarters of 2023.

EXECUTIVE SUMMARY

Article III(5)(h) of the Commission's Bylaws and Rules of Procedure requires approval of Commissioner international travel requests by Commission authorization. The authorization shall include: the number of commissioners traveling (if applicable), the port-related reason for travel, and the dates and destination of travel. International travel requests shall be submitted to the Commission Office 21 days in advance of each calendar quarter. Travel change requests for previously approved international travel shall again be put before the full Commission for review and action. Commissioners not receiving advanced travel authorization for international travel shall report to the Commission regarding the purpose of their travel, dates of travel, location of travel, benefit received by the Port through the travel, and shall seek majority approval of the post-travel authorization in order to submit claims for travel expense reimbursement. Travel requests of Commissioners should be equitable to all members and consistent with the interests of the Port. Domestic travel requests are approved by the Commission President consistent with the requirements of Article III(5)(h).

The following are known travel requests for approval as of this authorization date:

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Travel No. of Reason for Destination Other Information

Dates Attendee Travel

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June 1 Daejeon, South Daejeon, Commissioner Cho traveled to 18-22 Korea Sister City Incheon, Daejeon and Incheon, South Korea Trade Mission South Korea as part of City of Seattle Mayor Harrell's sister city delegation, building economic and trade connections.

Sept. 1 Underwater London, Commissioner Felleman traveled to 18-19 Noise Workshop England the International Marine – International Organizations (IMO)' Underwater Marine Noise Workshop to represent the Organization Port of Seattle's leadership in our maritime sustainability programs.

Oct 5-6 1 Daejeon Daejeon, Commissioner Cho, as a follow up to Institute of South Korea his earlier trip to Daejeon, was Science and invited to speak at this economic Technology for conference, to talk further about Enterprise & building economic and trade People – connections, and how the Port Economic & supports small businesses through Science City our Port. Mayors Forum

Oct. 18- 1 Green Port Lisbon, Commissioner Felleman will attend 20 Congress & Portugal the Green Port Congress & Cruise Cruise conference to represent the Port of Seattle's leadership in our maritime sustainability programs, and bring back best practices from other leading ports.
Oct 31- 2 International Abu Dhabi, Commissioner Cho and
Nov. 2 Association of United Arab Commissioner Mohamed, will travel Ports and Emirates to Abu Dhabi to represent the Port Harbors (IAPH) at the IAPH yearly conference.

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World Port Port of Seattle is a member of the Conference International Association of Ports and Harbors (IAPH), a nongovernmental organization (NGO)

founded in 1955. IAPH has developed into a global alliance of ports, representing today some 160 ports and 120 port-related businesses in 87 countries. The member ports together handle well over 60% of the world's sea-borne trade and over 60% of the world container traffic.

Nov 1- 1 Governor Australia Currently exploring if a 11 Inslee's Study & Commissioner could join Governor Trade Mission to Inslee's trade mission to Australia to Australia visit the cities of Sydney, Hobart, and Melbourne to build trade ties, including a focus on maritime industry and sustainable fuels.

Nov. 1-2 BIPC Port of Busan, South Commissioner Cho, and potentially 27-29 Busan's Korea another Commissioner, will attend International the Port of Busan's annual maritime Ports conference, as well as re-sign our Conference sister port agreement with Busan, and further our work with the Green Corridor Feasibility Study between Busan and the Northwest Seaport Alliance.

Nov. 30 1-3 United Nations Dubai, United The Port is seeking a formal –Dec 12 Climate Change Arab Emirates invitation for a Commissioner and (COP 28) Port staff to attend, and potentially Conference speak at, the COP 28 meetings in Dubai in order to further advance our Port's leadership role related our sustainability efforts – particularly our green corridor work.

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ATTACHMENTS TO THIS REQUEST

None.

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