

This document is a text-only reovery of the original PDF file. Any graphics that were in the original PDF are not included here. If you need the original document, please contact the Commission Clerk at the Port of Seattle.

COMMISSION

AGENDA MEMORANDUM Item No. 8e

ACTION ITEM Date of Meeting April 16, 2024

DATE: April 8, 2024

TO: Stephen P. Metruck, Executive Director

FROM: Karin Zaugg Black, International Business Protocol Liaison

LeeAnne Schirato, Commission Deputy Chief of Staff

Aaron Pritchard, Commission Chief of Staff

SUBJECT: Approval of Commission International Travel – Second Quarter 2024 Requests.

ACTION REQUESTED

Commission approval of international travel requests for known travel in the second quarter of 2024.

EXECUTIVE SUMMARY

Article III(5)(h) of the Commission's Bylaws and Rules of Procedure requires approval of Commissioner international travel requests by Commission authorization. The authorization shall include: the number of commissioners traveling (if applicable), the port-related reason for travel, and the dates and destination of travel. International travel requests shall be submitted to the Commission Office 21 days in advance of each calendar quarter. Travel change requests for previously approved international travel shall again be put before the full Commission for review and action. Commissioners not receiving advanced travel authorization for international travel shall report to the Commission regarding the purpose of their travel, dates of travel, location of travel, benefit received by the Port through the travel, and shall seek majority approval of the post-travel authorization in order to submit claims for travel expense reimbursement. Travel requests of Commissioners should be equitable to all members and consistent with the interests of the Port. Domestic travel requests are approved by the Commission President consistent with the requirements of Article III(5)(h).

The following are known travel requests for approval as of this authorization date:

Template revised January 10, 2019.

COMMISSION AGENDA – Action Item No. 8e Page 2 of 3

Meeting Date: April 16, 2024

Travel No. of Reason for Destination Other Information

Dates Attendees Travel

April 1 Seattle Metro Seoul, This International Leadership Mission
13 - 20 Chamber and Daejeon, and of regional leaders from Snohomish,
Greater Seattle Busan, South King, and Pierce counties will study
Partners' Korea insights and best practices from Seoul,
Regional Busan, and Daejeon, focusing on key
International sectors such as Aerospace, Bio/Life
Leadership Sciences, Clean Tech, Education, and
Mission to Maritime. The trip includes a visit to
South Korea Port of Seattle's sister port of Busan,
South Korea, with a chance for
Commissioner Sam Cho to showcase
our sister port's activities to this
regional group of leaders, and further
engage our port partners.

April 1 Coast Salish Port of Kobe, Port of Seattle, City of Seattle, Lummi
20 - 24 Story Pole Japan Nation, Puyallup Tribe, and Seattle-
Dedication in Kobe Sister City Association mission to
Kobe, Japan Kobe to dedicate a new Coast Salish
Story Pole gift to the City/Port of Kobe.

The original Story Pole carved by
Lummi Nation carver Joseph Hillaire
stood by Kobe City Hall from 1961-
2015, and this new Story Pole carved

by Puyallup Tribe carver Shaun Peterson will stand in the park near Kobe City Hall, marking 67 years of sister city, 57 years of sister port relations with Kobe. Commissioner Cho will also meet with Port of Kobe leaders during the visit.

April 1 Global Stockholm, The Global Sustainable Tourism 20 - 26 Sustainable Sweden Council Conference aims to unite Tourism Council global and local tourism professionals engaged in advancing and advocating for sustainable travel and tourism. This includes participants from the public sector, hotels, tour operators, corporates, online travel agencies,

Template revised June 27, 2019 (Diversity in Contracting).

COMMISSION AGENDA – Action Item No. 8e Page 3 of 3
Meeting Date: April 16, 2024

academic institutions, development organizations, non-governmental organizations, consultants, and a variety of other stakeholders.

Commissioner Felleman will attend the conference to network and gather best practices that will help enhance the Port's tourism work, related to our cruise business, airport, and overall sustainable tourism.

May 1 United Nations Barbados United Nations Conference for Trade 21-24 Conference for & Development (UNCTAD) and

Trade and Government of Barbados' Global Development Supply Chain Forum focusing on (UNCTAD) transportation, logistics, resilient Global Supply supply chains, and trade facilitation for Chain Forum sustainable development.

Commissioner Cho has been invited to speak on a panel hosted by the International Association of Ports & Harbors (IAPH) focused on energy transition.

ATTACHMENTS TO THIS REQUEST
None.

Template revised June 27, 2019 (Diversity in Contracting).